

MEMORANDUM

TO: Mayor and Council

FROM: Greg Guernsey, Director

Planning and Development Review Department

DATE: October 16, 2012

RE: 10652 Dessau Road Neighborhood Plan Amendment - NPA-2012-0028.01

Postponement Request by Staff

Staff is requesting a postponement of the above-referenced neighborhood plan amendment that was scheduled to take place at the October 18, 2012, Council meeting. This request for postponement is due to a notification error. This is the first postponement request made by staff but this case is expected to be finalized in early December 2012.

The postponement request was made in a timely manner and meets the City Council's policy.

Greg Guernsey, Director

Planning and Development Review Department

x. Marc A. Ott, City Manager Sue Edwards, Assistant City Manager